

SUNRISE HOA  
BOARD MEETING MINUTES  
May 20, 2021 via Zoom

The Board Meeting for Sunrise Homeowners Association was held on May 20, 2021. Board members in attendance for the meeting were Kim, Britt and Tom. Dave and Britt were absent. Kat Betts, the representative from the Management Company was also in attendance. The meeting was held by Zoom Virtual Meeting due to COVID-19.

**CALL TO ORDER:** The meeting was officially called to order at 6:02 pm.

**GUEST SPEAKER—ELEVATED SEO:** Andrew Boehm joined the meeting to provide information on hosting the Sunrise HOA website. He discussed his background and other business that he has worked on. The BOD will have access to upload items as needed and will still own the website. The process takes about 30-45 days from start to when it would go live and available for homeowners to use. Elevated SEO will handle all the transfer of documents and content from our current website. There will be a monthly service fee of \$20 per month and the charge to set up the site is a flat fee and if needed time was needed it will be billed out at \$50 per hour. Andrew will send the Board some information on selections for the theme of the website and other options that are available. If the Board decides to accept his proposal, there will be a contract that will need to be signed by the Board. Motion by Kim to accept his proposal, seconded by Tom. All approved.

**MINUTES:** The April meeting minutes were reviewed. Motion by Kim to approve as written, seconded by Tom. All approved.

**FINANCIALS:** April financials were reviewed. Motion by Tom seconded by Kim to accept the financials. All approved.

**OLD BUSINESS:** Kat will follow up with Cara to provide the Board with a copy of the minute/recordings from the annual meeting. There were a few mailbox posts that were damaged that will be replaced. Garage sale will be August 19, 20, 21. Kat will prepare a postcard and mail out to the homeowners.

**NEW BUSINESS:** None

**YARD OF THE MONTH:** May 2021 Yard of the Month goes to 9510 S 28<sup>th</sup> Street. Congrats!

Next board meeting is June 17, 2021 at 6pm via Zoom

Adjourned at 6:45 pm motion by Kim.