

## SUNRISE HOA BOARD MEETING MINUTES JANUARY 13, 2025, 6PM

The Board Meeting for Sunrise Homeowners Association was held on January 13, 2025, via ZOOM. Board members in attendance for the meeting were Tom Low, Dave Britton, Dehn Eisele and James Deforge, along with Cara Woosley, the representative from the P.J. Morgan Management Company.

CALL TO ORDER: The meeting was officially called to order at 6:00 pm.

MINUTES: The December 2024 Monthly meeting minutes were approved by the board.

FINANCIALS: The December 2024 financials were approved by the board.

### OLD BUSINESS:

Discussed possibility of sending a resident to collection agency due to outstanding HOA dues. Cara will send us recommendations for collection agencies other HOA's use, and Tom will contact them for costs associated with their services.

Discussed the DNS service that points to the WICS HOA website currently. James would discuss further with Tom.

The new HOA website is mostly ready to be switched over. There are access limits to the HOA website. Need to determine who needs access.

The annual website cost is \$450 and needs a credit card on file. Cara will use the PJ Morgan card for payment, but we will be paying monthly.

Dues have been mailed out with QR code linked to the covenants reminding everyone that ACR (Architectural Change Requests), required to be submitted for outside work done on houses, fences, etc.

### NEW BUSINESS:

We have a volunteer for the one open board position, Ashley Martin. Tom is going to reach out to her. Ashley was approved by the board to become a director.

Update on resident on Tulip Circle who is putting an above ground pool on the pipeline easement next to their house and has not submitted and ACR to the Board. Tom contacted a representative from Northern Natural Gas to inform them. Northern Natural Gas has sent a certified letter to ask resident to remove above ground pool. Resident is refusing to accept the letter according to Northern Natural Gas as of last update. Next steps to be determined.

Next meeting for the board to be February 10, at 6:00 pm via ZOOM.

Adjourned at 6:26 pm